

**AREA SERVICE COMMITTEE AGENDA FOR January 21, 2012**

1. Orientation of any new GSR and/or Groups by Area Chair at 1:50PM.
2. CALL TO ORDER at 2:00 PM at the 1<sup>st</sup> United Presbyterian Church, 200 North Center St. Ebensburg, PA.
3. Open Meeting with The Serenity Prayer.
4. Reading of the 12 Steps, 12 Traditions, & 12 Concepts.
5. Reviewing of Minutes:
6. Trusted Servants Roll Call:  
Area Chair, Vice Chair, Secretary, Regional Committee Member, Public Information/Helpline/Web Site Chair, H&I Chair, Fundraiser Activities Chair, Unity Retreat Chair, Literature Chair, B.O.D. Rep., Area Treasurer, P&A Chair, Outreach
- 6a. Make it known to all trusted servants:  
That all trusted servants stay at the area meeting until over or report that they are leaving. (As per **Motion I-8:** That all trusted servants stay at the area meeting until over or report that they are leaving (no sneaking out). **Intent:** In case questions are asked of them so we do not have to wait a month for an answer. Motion made by Edger D. and seconded by Amber. **Vote 9-0-6. Motion passes.**
7. Trusted Servants Reports:
  1. Secretary
  2. Public Information/Website/Helpline
  3. Regional Committee Member-  
**Motions 1-A, 1-B**
  4. Fundraiser Activities
  5. Unity Retreat
  6. B.O.D. Rep.
  7. Hospitals & Institutions
  8. Policy & Administration
  9. Literature
  10. Treasurer
  11. Outreach – **Vote on Guidelines**
8. Old Business:

**Motion 12-1:** Activities committee requesting \$16.00 from Area to purchase a treasurer's workbook and a new money lockbox from Wal-Mart for all events **Intent:** To better fulfill positions and maintain better records and to have an easier time dealing with money at events **Motion made by:** Activities committee **Second by:** Keith E.

**Motion 12-2:** To fund Edger D (RCM) for hotel stay and registration to attend MARLCNA (\$300) **Intent:** To provide a representative and vote on WSC issues **Motion made by:** Mike M **Second by:** Kurt Z
9. Elections/Nominations:

**Mike B (Big Mike)** nominated for H&I Chair by Heather R, Second by Michelle B  
**Brittany G** nominated for Treasurer by Michelle B, Second by Heather R
10. New Business:
11. Group Roll Call & Reports:

Altoona:	Based on Attraction, Hope Not Dope, It's Saturday Night Live, Monday Nite Text, Recovering Addicts with a Purpose, Steps To Traditions, Thursday Night Change, Wake Up & Live, Just For Today
Hollidaysburg:	By Any Means Necessary
Homer City:	No Matter What
Indiana:	24 Principles for 24 Hours, Clean & Serene Saturday's, Turning Point, Why Die, Indiana Recovery (High Noon, Serenity at Noon), Sunday Survivors
Johnstown:	A New Dawn For Women, Back to Basics, Free Yourself, High Hopes, Just For Today, KISS, Serenity in the Valley, Thank God It's NA
Somerset:	Hugs Not Drugs
Tyrone:	We Came To Believe
12. Next LMHANA Area Service Committee: February 18, 2012
13. Close ASC with the We Version of the Serenity Prayer.

## Minutes From December 17, 2011 Area Service Committee

1. CALL TO ORDER: at 2:00pm at the 1<sup>st</sup> United Presbyterian Church, 200 North Center St. Ebensburg, PA
2. Open Meeting with The Serenity Prayer:
3. Reading of the 12 Steps, 12 Traditions, and 12 Concepts
4. Review of Minutes.
5. Trusted Servants Roll Call:  
Area Chair (A), Vice Chair (P), Secretary (P), Area Treasurer (V), Regional Committee Member (P), H&I Chair (P), Public Information /Website/Helpline Chair (P), Literature Chair (P), Activities/Fundraising Chair (P), Unity Retreat Chair (P), B.O.D. Rep. (V), Policy & Administration (V) Outreach (P)
6. Trusted Servants Reports:  
**Area Chair-** ABSENT  
**Area Vice Chair-** PRESENT- MIKE M. – No report given  
**Secretary** – PRESENT - JESSIE I – No report given  
**Public Information / Website/Helpline** –PRESENT – JASON R – See attachment  
**Regional Committee Member-** PRESENT –MIKE M FILLED IN – Gave oral report – Region is no longer paying for RCMs to attend MARLCNA, there will be 3 CAR workshops  
**Regional Motion 1-A:** To adopt the General Commercial Liability Policy from the quote that Philadelphia Insurance Co. furnished to the body (PSC) **Intent:** To protect the interest and activities of the Tri-State Region **Motion made by:** Jim B – Ad-Hoc Chair **SEE QUOTE BELOW**  
*Insurance for meetings – This will be voted on at region in February Cost: \$4800/year - \$8/month per group* **TAKE BACK TO HOMEGROUPS TO VOTE ON**  
**Regional Motion 1-B:** Amend insurance motion to add the phrase "...furnished to the Body (RSC)," and appoint the RSC Chair as the single point of accountability for filing claims until specific RSC policies can be developed and approved **Intent:** To clarify a responsible trusted servant until policies can be developed **TAKE BACK TO HOMEGROUPS TO BE VOTED ON**  
**Regional Motion 1-C:** To extend the Ad-Hoc committee to develop Policies to direct the use of the insurance policy **Intent:** To have policies in place to best utilize the insurance **Vote 12-0-0 PASSED**  
**Fundraiser/Activities** – PRESENT – HEATHER R – Gave oral report – filled positions and donating perishables to PI. MICHELLE B (Previous Chair) Submitted a final report – See attachment  
**Unity Retreat** – PRESENT – MIKE M – See attachment  
**B.O.D. Representative** – VACANT  
**Hospitals & Institutions** – PRESENT - LEONARD S. – no report  
**Policy & Administration** – VACANT  
**Literature** – PRESENT – STEVE D. – See attachment  
**Treasurer** – VACANT – MIKE M filled in – No report given  
**Outreach** – PRESENT – LOWRY F – See attachment to vote on Outreach Guidelines
7. Old Business:  
**Motion 11-3:** Set aside \$500 of Donated unity retreat funds to be used by PI committee to fund learning days in upcoming year **Intent:** To carry the message of service **Vote 7-4-1 PASSED**
8. Elections/Nominations:  
**Chair** – Michelle B nominated by Mike B, second by Keith E **Vote 9-2-1 ELECTED**  
**Mike B (Big Mike)** nominated for **H&I Chair** by Heather R, Second by Michelle B  
**Brittany G** nominated for **Treasurer** by Michelle B, Second by Heather R
9. New Business:  
**Motion 12-1:** Activities committee requesting \$16.00 from Area to purchase a treasurer's workbook and a new money lockbox from Wal-Mart for all events **Intent:** To better fulfill positions and maintain better records and to have an easier time dealing with money at events **Motion made by:** Activities committee **Second by:** Keith E. **TAKE BACK TO HOMEGROUPS**

**Motion 12-2:** To fund Edgar D (RCM) for hotel stay and registration to attend MARLCNA (\$300) **Intent:** To provide a representative and vote on WSC issues **Motion made by:** Mike M **Second by:** Kurt Z **TAKE BACK TO HOMEGROUPS**

**Motion 12-3:** Hold off on voting on Outreach guidelines until next month until they can be reviewed by homegroups that didn't get a chance to view then since they were not in the minutes **Intent:** To gain an understanding of guidelines and to provide groups with information **Motion made by:** KISS/A New Dawn For Women **Second by:** Michelle B **Vote 11-0-1 PASSED**

**Motion 12-4:** To resume current operation of Outreach until guidelines are voted on **Intent:** To maintain carrying the message to addicts **motion made by:** Lowry F **Second by:** Michelle B **Motion 11-3:** Set aside \$500 of Donated unity retreat funds to be used by PI committee to fund learning days in upcoming year **Intent:** To carry the message of service – Take back to home groups **Vote 11-0-1 PASSED**

10. Group Roll Call & Reports:

**Altoona:**

**Based on Attraction – ABSENT**

**Hope Not Dope – ABSENT**

**Its Saturday Night Live – PRESENT – Robert S – Attendance has been good but low donations, 3 homegroup members. No donation to ASC**

**Monday Night Basic Text – ABSENT**

**Recovering Addicts with a Purpose- ABSENT**

**Steps to Traditions – ABSENT**

**Thursday Night Change – ABSENT**

**Wake Up & Live – PRESENT – Jess H – They're meeting place is new, new GSR. No donation to ASC**

**Just For Today- ABSENT**

**Hollidaysburg:**

**By Any Means Necessary – PRESENT – Scott J – No report, Donation to ASC \$5.00**

**Homer City:**

**No Matter What – PRESENT- Jessie I –All is well. Donation to ASC \$5.00**

**Indiana:**

**24 Principles for 24 Hours – PRESENT- Steve D- No report, No donation to ASC**

**Why Die? – PRESENT – Mike B – Anniversary meeting in Feb. Donation to ASC \$5.00**

**Turning Point- PRESENT – Lowry F- All is well. Donation to ASC \$30.00**

**Indiana Recovery (High Noon, Serenity at Noon) – PRESENT –Jeannie N – All is well. Donation to ASC \$5.10**

**Sunday Survivors –PRESENT- Curt Z – Anniversary meeting Jan 29, Donation to ASC \$15.00**

**Johnstown:**

**A New Dawn For Women – PRESENT – Michelle B – All is well. Donation to ASC \$8.00**

**Back to Basics – PRESENT – Leonard S – All is well. Donation to ASC \$3.00**

**Free Yourself – PRESENT – Mikey V – New GSR, Secretary and Treasurer, struggling financially. No donation to ASC**

**High Hopes – PRESENT- Jason R – All is well., Donation to ASC:\$5.00**

**Just For Today – ABSENT**

**KISS – PRESENT – Keith E, New GSR, all is well Donation to ASC \$20.00**

**Serenity in the Valley – ABSENT**

**Thank God It's NA – ABSENT**

**Somerset:**

**Hugs, Not Drugs – ABSENT**

**Tyrone:**

**We Came To Believe- ABSENT**

11. L.M.H.A.N.A. Area Service Committee closed.

Close ASC with the "We Version" of the Serenity Prayer.

## ATTACHED REPORTS FROM ASC SUBCOMMITTEES

### **Public Information Report Dec 2011**

- ★ Continued to seek contact with Employee Assistance Program
- ★ Delivered meeting list and literature order form to the Open Door in Indiana Pa
- ★ Met with New Visions and gave them Basic Text and IP's. Also let them know we will keep them up to date with NA related activities in the area
- ★ Voted to give a Basic Text to the White Deer run men's halfway house in Johnstown Pa
- ★ Making a flyer for awareness, that if anyone sees a flyer with the 800 number on it to please remove and let the PI committee know so that we can replace them. The new number is an 888 number.
- ★ Voted to have a stamp made with LMHANA information for donated PI items
- ★ Starting next month we will start updating the guidelines, our goal is one page a month
- ★ Bought 20 introductions to NA booklets at reduced price
- ★ Bought 2 Pubic Relations Basics for committee members

### ACTIVITIES/FUNDRAISER COMMITTEE REPORT

DECEMBER, 2011

1. Opened with Serenity Prayer
2. Discussed positions
  - a. Brit G. was voted in as Vice Chair
  - b. Hugh T. was voted in as Entertainment Chair
  - c. Michelle B. was voted in as secretary
3. Making motion to area for \$16.00 for a treasurer's workbook and a money/lock box
4. Donated perishables to PI committee and outreach committee for outreach day
5. Closed with the serenity prayer

ILS,

Michelle B.

Activities/Fundraiser Secretary

### The Unity Retreat Sub-Committee Report

Sub-committee meeting held at 11:00 am 12-17-11 for The Journey Continues 16. There is currently no contract for Camp Harmony for this year's retreat. I spoke with Doug this week and tentatively, he stated that he saw no reason why we could not hold the retreat at Camp Harmony this year because the water problem has been fixed. He will have the manager call me this week with a definite and I will make arrangements to get to meet with her and get a contract signed before next subcommittee meeting. If anyone knows of potential sites to hold the retreat contact Unity Retreat Chair. This year's theme for The Journey Continues 16 will be "We Found a Way Out". A flyer for logos to be submitted by February 29, 2012 will be sent out in the next few weeks. A flyer will also be going out within the next few weeks announcing nominations and elections for positions on the

subcommittee. There is a lot of merchandise still available from The Journey Continues 15. As of today we have 28 long and short sleeve Tee's, 38 zipper and hooded sweatshirts, case of coffee mugs, and a ton of bandanas. If interested in merchandise contact the Unity Retreat Chair. I am looking forward to serving the area as the Unity Retreat Chair and making this year's retreat another memorable moment in everyone's recovery.

In Loving Service

Mike M.  
Unity Retreat Chair

### **LMHANA Literature Report**

The literature order placed this month to World Service was for a total of \$323.12. Literature sales on December 17th, 2011, were \$503.25. (This included the H&I order of \$99.85 and the PI order of \$23.80). The amount given to the Area Treasurer for deposit into the Literature Account was \$379.60. The value of our remaining inventory, AFTER Area Service sales, is \$2554.60. If you need anything pre-ordered, please contact me at [steve3pbgh@comcast.net](mailto:steve3pbgh@comcast.net) Thank you!

IGS, LMHANA Lit Chair, Steve D.

#### **TOTAL SALES THIS MONTH:**

##### BOOKS:

Tri State Regional Mtg List-4 ~ 6<sup>th</sup> Edition Basic Text-3~ Basic Text (Pocket Size)-0  
Just For Today Daily Med. Softcover-5 ~ Just For Today (Pocket Size)-0 ~ Miracles Happen-0 ~ Sponsorship Book-0  
~ It Works How And Why-3 ~ It Works How And Why (Pocket Size)-0 ~ Intro Guide to NA-20 ~ Step Working Guides-7  
~ It Works How and Why (soft cover)-0

##### BOOKLETS:

NA White Book-14 ~ The Group Booklet-1 ~ Behind The Walls-10 ~ In Times of Illness-0 ~ NA - A Resource in Your Community-0 ~ Working Step Four-0

##### IP'S:

Who, What, How and Why-3 ~ The Group-10 ~ Another Look-14 ~ Recovery & Relapse-22 ~ Am I An Addict?-25  
~ Just For Today-27 ~ Living the Program-14 ~ Sponsorship-22 ~ Triangle of Self Obsession-20 ~ By Young Addicts, For Young Addicts-21 ~ One Addict's Experience-6 ~ PI and the NA Member-1 ~ For the Newcomer-23 ~ For Those In Treatment-3 ~ Self Acceptance-31 ~ H&I and the NA Member-5 ~ The Loner-0 ~ Welcome to NA-1 ~ Staying Clean on the Outside-32 ~ Money Matters: Self-Support in NA-0 ~ Accessibility For Those with Additional Needs-5 ~ For The Parents or Guardians of Young People in NA-0 ~ Funding NA Services-0 ~ An Introduction to NA Meeting, Revised 2008-5 ~ Group Business Meetings-0 ~ Group Trusted Servants: Roles & Responsibilities-0 ~ Disruptive & Violent Behavior-10 ~ NA Groups & Medication-5 ~ Principles and Leadership in NA Service-2 ~ Information about NA-10

##### KEYTAGS:

Welcome-52 ~ 30-44- 60-44 ~ 90-44 ~ 6 months-0 ~ 9 months-2~ 1 year-10 ~ 18 months-0 ~ Multiple years-15

##### MEDALLIONS:

18 months-1 ~ 1 year-0 ~ 2 years-1~ 3 years-0 ~ 4 years-0 ~ 5 years-1~ 6 years-0 ~ 7 years-2 ~ 8 years-1 ~

9 years~0 ~ 10 years~0 ~ 11 years~0 ~ 12 years~0 ~ 13 years~0 ~ 14 years~0 ~ 15 years~0 ~ 16 years~0 ~ 17 years~0 ~ 18 years~ 0 ~ 19 years~0~ 20 years~0 ~ 21 years~0 ~ 25 years~0 ~ 26 years~0 ~ 28 years~0

TRI- PLATED MEDALLIONS:

3 years~0 ~ 8 years~0 ~ 10 years~0

HANDBOOKS:

H&I Handbook w/ Audio CD~0 ~ Twelve Concepts of NA Service~0 ~ Literature Committee Handbook~0 ~ Treasurers Handbook~0 ~ Treasurers Workbook~1 ~ A Guide to Local Service~0 ~ Public Relations Handbook~0 ~ Group Reading Cards~3 ~ Just For Today Book (gift edition)~0 ~ NA Basic Text Sixth Edition (Gift Edition)~0 ~ Living Clean: The Journey Continues (Approval Draft)~0 ~ PR Basics~2

ACCESSORIES

6 Poster Set~0 ~ Literature Rack (20 pocket)~0